



# 2024-2025 PRESCHOOL TUITION & FEES AGREEMENT

By implementing the policies below, we are able to continue providing quality education at a fair and reasonable price. St. Thecla Parish is expected to subsidize approximately 10% of the pre-school budget for the 2024-2025 school year.

## Preschool Rates

### 3 Yr. Program

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M-W-F Half Day	\$ 360.00/mo.	\$3,600.00	M, W, F Full Day	\$478.40/mo.	\$4,784.00
M-W-F Full Day	\$ 478.40/mo.	\$4,784.00	M - F Full Day	\$618.80/mo.	\$6,188.00
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***A Preschool Discount of 10% is provided to families with two or more students registered in K-8 at St. Thecla.***

**REGISTRATION FEE:** \$350.00 per family is collected at the time of registration. If registration is received before March 1, 2024, families will receive a \$75.00 discount. This fee is not included in the tuition cost and is **non-refundable**, except when your child does not pass the testing for appropriate placement. This fee covers application and registration. Limited space is available. Register early to insure your preferred schedule choice.

**SCHOOL SUPPORT FEE:** \$200 per family. This fee is **non-refundable**. This fee helps with costs for technology, school resources, innovative programs and educational materials. The \$200 will be added to your FACTS account & will automatically be deducted on May 1, 2024.

**TUITION STATUS:** The Parish subsidizes the preschool budget with an annual contribution that covers approximately 10% of the school's operating budget. Families are required to provide 20 hours of volunteer service. Five hours are required for the Fall Festival and five hours are required for Home & School Big Events. Hours volunteered for sports **do not** qualify. Families are expected to attend Mass regularly and exercise stewardship by donating their time, talents, and treasures. The minimum amount due by December 31, 2024 is \$700.00.

**SCRIP:** Offers families tuition reduction by purchasing gift cards through St. Thecla Catholic School to shop at area grocery, retail stores, and restaurants. A percentage of your total purchases can be applied and lower your overall tuition.

### **TUITION PAYMENTS:**

- **FULL Payment by May 1, 2024.**
  - An email will be generated by FACTS 4 days prior to withdrawal of funds from your account.
  - You must enroll online through FACTS.
  - Any checks returned for non-sufficient funds will be assessed a \$30 charge, and will then be enrolled with FACTS Tuition Management Company.
  
- **FACTS Tuition Payment Plan.**
  - Payment in full: 1 Payment due **May 1, 2024**
  - Those who budget and use one of the payment plans below will authorize a specific payment amount to be paid on *either* the 1<sup>st</sup> or the 15<sup>th</sup> of the month directly from one's checking or savings account.
  - Pay-In- Full: 1 payment due on May 1<sup>st</sup>. The annual FACTS fee is \$25.00
    - Semi-annual plan: 2 payments are due in **May and October**. The annual FACTS fee is \$25.
    - Quarterly plan: 4 payments are due in **May, July, October & January**. The annual FACTS fee is \$55.
    - Monthly plan: 10 payments begin in **May** and end in **February**. The annual FACTS fee is \$55.
  - Credit cards may be used with the FACTS plans. There is a \$2.95 fee per \$100 charged for using a credit card.

FACTS Management Company also offers an **optional** Peace of Mind Death Benefit Insurance for the person paying tuition and his/her legal spouse. Once a student is enrolled in the program and coverage begins, if either responsible party or his/her legal spouse dies, FACTS will pay the remaining unpaid balance (except payments in arrears) on their tuition payment agreement. The cost of this service is \$22.50

**DELINQUENT TUITION:** The following policies regarding delinquent tuition payments will be **enforced**.

- No student will be enrolled or allowed to continue to a new **Quarter** if tuition payments are delinquent.
- No transcripts or report cards will be furnished or forwarded, until all accounts are paid in full, including ESP and Volunteer Participation Program hour payments.
- No student will be enrolled or registered for a subsequent school year if any delinquency in tuition, ESP, or Volunteer Participation Program payments exists.

**TUITION REFUND POLICY:** If a family makes the decision to withdraw their child/ren from St. Thecla School, the following policy applies:

- Withdraw: August 1<sup>st</sup> through August 31<sup>st</sup> - 50% will be refunded
- Withdraw: September 1<sup>st</sup> through September 30<sup>th</sup> – 25% of the tuition will be refunded
- Withdraw: October 1<sup>st</sup> no tuition refund will be given.
- **Tuition and fees must be paid in full for the release of student records.**